## **Carmel High School Athletics Department**

520 East Main Street Carmel, Indiana 46032 www.gocarmelgreyhounds.com

Dr. Tim Phares Phone: 317-846-7721 Jim Inskeep, Athletics Director Jeff Hester, Assistant Athletics Director Greg Orr, Assistant to the AD

## Register My Athlete – CHS online sports registration.

## Athlete Registration Instructions for NEW CHS Athletes:

(If you participated in sports at Carmel, Clay, or Creekside Middle School last year, you should already have an account. Go to instructions below.) 1. Visit www.gocarmelgreyhounds.com

Click the "REGISTER AN ATHLETE" box in the upper right-hand corner of the home page

3. Click 'Create New Account'

4. Start the Registration Process by clicking "Start/Complete Registrations" followed by 'Click Here to Start a New Registration'

- 5. Select School Carmel High School
- 6. Select Athlete Add New Athlete
- 7. Select Year/Sport (Can be multiple sports)
- 8. Enter Parent/Guardian Information
- 9. Enter Insurance Information
- 10. Enter Medical Information
- 11. Complete School Questionnaire
- 12. Complete Additional Opportunities
- 13. Complete Electronic Documents (Parents & Athletes will both need to read and accept documents)
- 14. Complete Parent & Athlete Final E-Signatures
- 15. Submit Physical Document: Physical Examination and Consent & Release Forms.

## Athlete Registration Instructions for RETURNING CHS Athletes:

1. Visit <u>www.registermyathlete.com</u> and login to your account.

2. Start the Registration Process by clicking 'Start/Complete Registrations' followed by 'Click Here to Start a New Registration'

- 3. Select School Carmel High School
- 4. Select Athlete Select your athlete previously registered
- 5. Select Year/Sport (Can be multiple sports)
- 6. Confirm the previously submitted information in following sections listed below. Make any changes necessary.
  - Parent/Guardian Information, Insurance Information, Medical Information
- 9. Complete School Questionnaire
- 10. Complete Additional Opportunities
- 11. Complete Electronic Documents (Parents & Athletes will both need to read and accept documents)
- 12. Complete Parent & Athlete Final E-Signatures
- 13. Submit Physical Document: Physical Examination and Consent & Release Forms..

Please register for <u>all</u> sports in which the athlete might participate in. Student athletes will not be able to participate in official school practices until final approval is granted. Once the parent and student have completed the registration process, the status will remain pending until a final approval by the Athletic Office. Please begin the online athletic registration process at your earliest convenience.

Contact Greg Orr at gorr@ccs.k12.in.us or call 317-846-7721 ext. 7470 with any questions.